



CARROLLTON UTILITIES

P.O. BOX 269

CARROLLTON, KENTUCKY 41008

PHONE: 502-732-7055

FAX: 502-732-7058

CARROLLTON UTILITIES AUTOMATIC BILL PAYING SERVICE

You no longer have to hassle with writing checks and making a trip to the post office or our office to pay your utility bill. With our Automatic Bill Paying Service you can have the security of knowing your bill will always be paid on time.

How does this service work?

You will still receive your monthly bill but it will be coded to remind you that your account is enrolled in the automatic payment service.

The amount of the bill will be deducted from the checking or savings account you desire on the due date as listed on the bill (usually around the 25th of each month).

This deduction from your account will reflect on your bank statement. The payment will appear as a debit, just like a check.

If you dispute the amount of your bill, a call to our office will stop the process. If you should decide this payment service is not for you, just a call to our office will allow you to resume paying your bill the regular way.

Your responsibility is to complete the request form and make sure sufficient funds are in your account to cover the deduction.

Please keep in mind that it takes time to process your bank authorization before automatic payment can begin. Continue to pay your bill manually until you receive the coded bill that indicates payment will be deducted automatically.

It's that simple!

(Return bottom portion to Carrollton Utilities, P.O. Box 269, Carrollton, KY 41008)

Automatic Bill Paying Service Request Form

Name, as it appears on gas/water bill _____

Street address _____

City _____ State _____ Zip _____

CU Customer Account No. _____ Bank Name _____

Name, as it appears on bank account _____

Please deduct my payment from my: Checking Account (attach a voided check)

I hereby authorize Carrollton Utilities to draw transfers against my bank account in payment of services at the account shown above. This authorization may be terminated up to 5 workdays before due date, upon the request of either party.

Signature _____ Date _____